



Vision

Area 1 Agency on Aging envisions a community where older persons and those with disabilities have access to resources that promote quality of life.

Mission

Area 1 Agency on Aging provides leadership and services that support and promote healthy aging.

AGENDA

Page No.

I. CALL TO ORDER, 2:30 pm by Chair Vogel

Board Members in attendance: Vogel, Perris, Hjerpe, Aubrey, Groom Jensen, Netjes, Starr **Board members excused:** Osborne-Stafsnes, Cochran **Staff members in attendance:** Kraft, Lemon, Rose, Shively

II. INTRODUCTIONS

Sarah Kerr, Consultant, Brief Strategic Planning Update

III. CONSENT AGENDA (ACTION)

These matters are routine in nature and are usually approved by single vote. Prior to the meeting, any member of the public or Board may request the Board pull a particular item for further discussion.

A. Minutes (ACTION)

1. [3.A.1 2025.10.28 Board Meeting Minutes.docx](#)

[Fundraising Update](#) (INFORMATIONAL).....

Board requested staff relook at revenue numbers for the October 1st event, as this report seems to be low if those numbers were included.

Correspondence

2. [3.C.1 AAA4 The Unique Role of Information and Assistance.docx](#)

3. [3.C.2 PSA 13 AAA – The Unique Role of Information and Assistance.docx](#)

4. [3.C.3 CFILC Sign-On Letter RE Urgent Request for CPUC to Reconsider Disallowance of the Disability Disaster Access and Resources \(DDAR\) Program.pdf](#)

Recommendation: Approve Consent Agenda as presented. (Perris/Jensen/Unanimous)

IV. COMMITTEE REPORTS

A. Executive & Strategic Planning Committee (Vogel)

1. Report from C4A Annual Conference (Jensen/Kraft)
2. Strategic Planning Update Kraft and Kerr provided updates and timing of next meetings.

B. Finance, Audit & Contract Review Committee (Chair)

1. [September 2025 Financial Statements & Financial Report](#) (Lemon) (ACTION)
Recommendation: Accept financial statement and report.
MOTION: Starr/Hjerpe/Unanimous
2. [4.B.2. Edward Jones XXXX6507-10_2025-edj-statement.pdf](#)
3. [4.B.3. FY 26-27 RFP Estimated Baseline Funding BOD 11-18-25.pdf](#) Request For Proposals (RFPs) (ACTION) (Rose)
 - a) The Older Adults Nutrition Program (OANP) (Competitive)
 - b) The Family Caregiver Support Program (FCSP) (Changed to non-competitive)
 - c) Legal Assistance (Non-competitive)Recommendation: Approve the publication of the RFPs for 26-27 OANP, FCSP, and Legal Assistance. MOTION: Aubrey/Starr/Unanimous
4. OTO Funding for North Coast Opportunities, Humboldt Senior Resource Center and Del Norte Senior Center. (Rose) (ACTION)
Recommendation: Approve One Time Only funding amendments.
MOTION: Starr/Perris/Unanimous

C. Nominations and Membership Committee (Vogel) (ACTION)

1. Slate of officers:
President, Nick Vogel; Vice President, Kim Perris; Secretary, Tom Hjerpe; Treasurer, Tom Cochrane
Recommendation: Approve Slate of officers as presented
MOTION: Jensen/Starr/Unanimous
2. Re-election to three-year terms
Tonya Netjes; Jessica Osborne-Stafsnes
Recommendation: Re-elect Netjes and Osborne-Stafsnes to 3 year terms.
MOTION: Perris/Aubrey/Unanimous
3. Two Del Norte positions remain unfilled.

D. Resource Development Committee (Netjes)

1. Debrief Meeting pending re Young at Heart Event. Netjes to schedule.
2. Fall fundraiser will be an email to our mailing list. Will delay full fundraiser until spring.

E. Personnel Committee (Chair: ?) ACTION

1. Director of Finance position Salary Posting for Advertising - starting base salary was confirmed with other local nonprofits, but may not be competitive with the for-profit sector.
Recommendation: Ratify Executive Committee's approved new salary range for Director of Finance position per item E.2. MOTION: Starr, Perris, UNANIMOUS
2. [4.E.2. SALARY SCHEDULE PROPOSED EFFECTIVE 1-1-26.xlsx](#) (Action)
Recommendation: Approve new Salary Schedule
3. Closed Session at the end of meeting.

- V. [DIRECTOR'S REPORT](#) (Kraft)
 - 1. [5. Executive Director to Board November 2025.docx](#)
 - VI. ADVISORY COUNCIL REPORT (Rose) - Next meeting March 2, 2026.
 - VII. NEW BUSINESS -NONE
 - VIII. BOARD and STAFF MEMBER COMMENTS - NONE
 - IX. ADJOURNMENT OF REGULAR MEETING 3:26 PM
 - X. CLOSED SESSION CALL TO ORDER, 3:26 PM
 - XI. CLOSED SESSION ADJOURNMENT, 3:51 PM
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NEXT MEETING: MEETING DECEMBER 16, 2:30 - 4:00 PM