



Vision

Area 1 Agency on Aging envisions a community where older persons and those with disabilities have access to resources that promote quality of life.

Mission

Area 1 Agency on Aging provides leadership and services that support and promote healthy aging.

MINUTES OF MEETING

Page No.

I. CALL TO ORDER

II. INTRODUCTIONS. Board present: Vogel, Groom, Jensen Hjerpe, Perris, Netjes, Aubrey, Osborne-Stafsnes, Excused: Cochran, Starr. Staff present: Kraft, Lemon, Shively, Kenny.

III. CONSENT AGENDA (ACTION) (5 minutes)

These matters are routine in nature and are usually approved by single vote. Prior to the meeting, any member of the public or Board may request the Board pull a particular item for further discussion.

A. Minutes (ACTION)

1. 2025.11.18 Board Minutes (ATTACHMENT)3

B. Correspondence

1. Letter in Support of CRTP Grant Application 12.8.25 (ATTACHMENT)6

C. Reports of Interest (Handouts)

- 1. behavioral-health-older-adults-pep24-01-030
- 2. CCoA Disaster Response and Recovery Policy Brief
- 3. Changing States Approach to Aging Services.

CONSENT AGENDA: Jensen/Netjes/Approved. Osborne-Stafsnes abstained.

IV. COMMITTEE REPORTS

A. Executive & Strategic Planning Committee (Vogel)

- 1. Board Recognition of Retiring Staff (Claudette, Gail, Manu) – Board members thanked staff for their dedication to A1AA.
- 2. Report from Executive Committee meeting with Sarah Kerr. Discussion.

B. Finance, Audit & Contract Review Committee (Chair)

1. October 2025 Financial Statements (Lemon) (ATTACHMENT)..... **7**
Recommendation: Accept financial statement. Netjes/Aubrey/unanimous

- 2. Agency Budget Revision 1, (Informational) (ATTACHMENT).....10
- 3. Financial/Accounting Software Proposal (Lemon)
 (ACTION) (HANDOUT) Recommendation: Accept Proposal. DISCUSSION: it was agreed that we didn't have enough information to determine whether the implementation costs were reasonable, and without staff in fiscal, it wouldn't be a good time to start a new contract. Follow up will include getting bids from other companies who can do the implementation and getting assistance from Heather Roche-Waldo in January through a Fractional CPA contract to help us determine next steps. Claudette thanked for the research on the software, which we agreed was what we wanted. NO ACTION TAKEN.
- 4. Resolution No. 324 - Title VI Plan.pdf (ACTION) 11
Recommendation: Approve Resolution No 324. (Aubrey/Osborne-Stafsnes/unanimous

C. Nominations and Membership Committee (Vogel) (ACTION)

- 1. Recognition of Outgoing Board Member Jensen (Vogel)
- 2. Jermaine Brubaker application for Del Norte Board position.....12
Recommendation: Approve application and accept Brubaker as a board member. Perris/Osborne-Stafsnes/unanimous
- 3. New Board Member List as of January 2026 (Attach).....17
 Send Maggie and changes.
- 4. Assign chair ships to board members for 2026. (Finance and Nominations)
 Pending

D. Resource Development Committee (Netjes)

- 1. Debrief Meeting report re Young at Heart Event. Net \$5851 plus \$1500 sponsorship which can go to our general fundraising but not Volunteer Driver specifically. A good first time event and interest in doing it again, with adjustments to day of week, time, ticket sales, etc.
- 2. Idea for second fundraiser, Art Show/Silent Auction. Julie Fulkerson willing to help us with a silent art auction. Looking at June 2026 – during arts alive.

E. Personnel Committee (Chair: Perris) No Report

V. DIRECTOR'S REPORT (Kraft)

- 1. Executive Director to Board December 2025 (ATTACHMENT)...18
- 2. Staff update - Thank you to retiring fiscal staff
- 3. Fiscal and administration openings, working w/Express Employment & consultant Heather Roche-Waldo www.rockrise.net

VI. ADVISORY COUNCIL REPORT (Rose) None

VII. NEW BUSINESS

VIII. BOARD and STAFF MEMBER COMMENTS

IX. ADJOURNMENT



NEXT MEETING: January 20, 2026, 2:30 - 5:00 PM (Longer than usual)

NOTE: IN-PERSON AT EUREKA CHAMBER OF COMMERCE