



Notice of Meeting and Agenda

Area 1 Agency on Aging
Board of Directors Meeting
333 J Street, Eureka

Meeting of the Governing Board
Tuesday, November 18, 2025, 2:30 pm - 4:00 pm

Vision

Area 1 Agency on Aging envisions a community where older persons and those with disabilities have access to resources that promote quality of life.

Mission

Area 1 Agency on Aging provides leadership and services that support and promote healthy aging.

AGENDA

Page No.

- I. **CALL TO ORDER**
- II. **INTRODUCTIONS**
- III. **CONSENT AGENDA (ACTION)** (5 minutes)
These matters are routine in nature and are usually approved by single vote. Prior to the meeting, any member of the public or Board may request the Board pull a particular item for further discussion.
 - A. Minutes (ACTION), page 3
 - 1. [2025.10.28 Board Meeting Minutes](#)
 - B. [Fundraising Update](#) (INFORMATIONAL ONLY) p 7
 - C. Correspondence, pp 8-14
 - 1. [AAA4 The Unique Role of Information and Assistance](#)
 - 2. [PSA 13 AAA – The Unique Role of Information and Assistance](#)
 - 3. [CFILC Sign-On Letter](#) RE_ Urgent Request for CPUC to Reconsider Disallowance of the Disability Disaster Access and Resources (DDAR) Program
 - 4. Recommendation: Approve Consent Agenda as presented.
- IV. **COMMITTEE REPORTS**
 - A. Executive & Strategic Planning Committee (Vogel)
 - 1. Report from C4A Annual Conference (Jensen/Kraft)
 - 2. Strategic Planning Update - any additional discussion.
 - B. Finance, Audit & Contract Review Committee (Chair)
 - 1. September Financials and Financial Report (Lemon) (ACTION) (HANDOUTS)
Recommendation: Accept financial statement and report.
 - 2. Edward Jones statement (HANDOUT)

3. [FY 26-27 Request For Proposals \(RFPs\)](#) (ACTION) (Rose) p 15
 - a) The Older Adults Nutrition Program (OANP) (Competitive)
 - b) The Family Caregiver Support Program (FCSP) (Competitive)
 - c) Legal Assistance (Non-competitive)

Recommendation: Approve the publication of the RFPs for 26-27 OANP, FCSP, and Legal Assistance.

4. a) [OTO Funding for North Coast Opportunities, Humboldt Senior Resource Center and Del Norte Senior Center.](#) (Rose) (ACTION) Also HANDOUTS

Recommendation: Approve OTO funding amendments.

C. Nominations and Membership Committee (Vogel) (ACTION)

1. Slate of officers:

President, Nick Vogel; Vice President, Kim Perris; Secretary, Tom Hjerpe; Treasurer, Tom Cochrane

Recommendation: Approve Slate of officers as presented
2. Re-election to three-year terms

Tonya Netjes; Jessica Osborne-Stafsnes

Recommendation: Re-elect Netjes and Osborne-Stafsnes to 3-year terms.
3. Two Del Norte positions remain unfilled.

CI. Resource Development Committee (Netjes)

1. Debrief Meeting pending re Young at Heart Event
2. Fall fundraiser will be an email to our mailing list. Will delay full fundraiser until spring.

CII. Personnel Committee (Chair: ?) ACTION

1. Director of Finance position Salary Posting for Advertising

Recommendation: Ratify Executive Committee’s approved new salary range for Director of Finance position per item E.2.
2. [Proposed Salary Schedule - Effective January 1, 2026](#) (ACTION) p 18

Recommendation: Approve new Salary Schedule
3. Closed Session at the end of meeting.

V. DIRECTOR’S REPORT (Kraft) p 19

1. [Executive Director to Board November 2025](#)

VI. ADVISORY COUNCIL REPORT (Rose)

VII. NEW BUSINESS

VIII. BOARD and STAFF MEMBER COMMENTS

IX. ADJOURNMENT

X. CLOSED SESSION CALL TO ORDER

XI. CLOSED SESSION ADJOURNMENT

NEXT MEETING: MEETING DECEMBER 16, 2:30 - 4:00 PM



Vision

Area 1 Agency on Aging envisions a community where older persons and those with disabilities have access to resources that promote quality of life.

Mission

Area 1 Agency on Aging provides leadership and services that support and promote healthy aging.

Minutes

I. CALL TO ORDER 2:34PM

Members Present: Barbara Groom, Jamie Jensen, Jessica Osborne-Stafsnes, Kimberly Perris, Miyiosha Aubrey, Thomas Hjerpe, and Tonya Netjes

Members Excused: Nick Vogel and Tom Cochran

AIAA Staff Present: Maggie Kraft, Claudette Lemon, Weston Shively, Madelyne Salmon, Jamee Morrow

Presenting Guests: Robb West with West, David & Company and Sarah Kerr with Pink Possum

Members of the Public: Elizabeth (last name not provided)

II. INTRODUCTIONS AND PRESENTATIONS

A. Review and Approval of CPA Audit for A1AA and Form 990 Submission (ACTION)

Rob West, presented the Audit and provided a clean opinion with no findings, validating A1AA's financial controls and reporting. Mr. West discussed a detailed breakdown of the audit for the board, reviewing the Statement of Financial Position and Statement of Activities.

Action Taken: *Approval of Agenda Item 2.A. M/S/C Jensen/Netjes/Unanimous*

B. Review and Discussion of Pink Possum Consulting Update for Continuation of Service (INFORMATIONAL)

1. Sarah Kerr presented on the progress of the Discovery Phase's Progress with A1AA, gathering input from staff and board members and intends to continue these meetings as well as with sub-contractors and clients. Pink Possum Consulting intends to present Discovery Phase findings mid-December and plans to have in-person extended board meetings for January and February to begin the next phase for strategic planning. Board Members have confirmed availability for the extended sessions.

Kraft added additional information that A1AA will be receiving a \$15,000 grant to help pay for these contracted services.

Action Taken: *None - Informational only*

III. CONSENT AGENDA (ACTION)

These matters are routine in nature and are usually approved by single vote. Prior to the meeting, any member of the public or Board may request the Board pull a particular item for further discussion.

A. Minutes

1. Minutes of September 16, 2025 Board Meeting

B. Fundraising Update

C. Correspondence

1. USAging Advocacy Guidance on the Federal Shutdown
2. CDA Shimosaka re Federal Shutdown on 10.1.25
3. PSA 01- APU 25-26 - Approval Letter
4. October Press Release RE Fall Prevention Awareness Event

Action Taken: Approval of Agenda Items 3.A through 3.C. M/S/C Osborne-Stafsness /Aubrey/Unanimous

IV. COMMITTEE REPORTS

A. Finance, Audit & Contract Review Committee

1. August 2025 Financial Statements and Financial Report (ACTION)

The Board Members reviewed the Financial Report and August 2025 Financial Statements. Claudette provided information about the A1AA's Edward Jones accounts and how she has staggered terms so funding can be available if needed. She reported that the Finance Department is preparing to have enough funds to pay for agency costs (not subcontractors) for two to three months past what CDA can provide us, if needed during the Federal Shutdown currently in effect.

Action Taken: Approval of Agenda Item 4.A.1. M/S/C Hjerpe/Jensen/Unanimous

2. Resolution No. 323 Regarding Updating Signers for the Redwood Capital Bank Accounts (ACTION)

The changes are as follows: Removal of Board Member Jamie Jensen; addition of Board Member Kimberly Perris and Staff Member Rosana Bruhnke; and change of name for Staff Member Andrea Camera from previously listed Andrea Bruhnke.

Action Taken: Approval of Agenda Item 4.A.2. M/S/C Hjerpe/Netjes/Unanimous

3. Review of the Edward Jones Statement as well as the Humboldt Area Foundation Aging Senior Services Fund and the Volunteer Center of the Redwoods Service Fund (INFORMATIONAL)

Action Taken: None - Informational only

4. Review of the CalFresh Healthy Living Estimated Carry-In Funds for FY 2025 and the signed CF-2223-01, Exhibit B Attachment 3 (INFORMATIONAL)

Ms. Kraft explained that the CalFresh contracts have ended but A1AA still has the Carry-In funds that continue through October before reporting will need to be concluded. The financial reporting and wrap up for this Carry-In funds are expected to be submitted by March 31st, 2026. The state was covering our portion of the necessary 25% matching for these funds, but will no longer be doing such and will cease matching in July of 2026.

Action Taken: None - Informational only

5. Review of Cancellation of CFHL Contract with County of Humboldt (INFORMATIONAL)

Notice to the County of Humboldt of the termination of our contract for the services

rendered relating to the Cal-Fresh Health Living program.

Action Taken: None - Informational only

6. Review of HSRC and DNSC signed FY25-26 NM Agreements (INFORMATIONAL)

The funds for these contracts are State general funding, so the federal shutdown does not affect these agreements.

Action Taken: None - Informational only

7. Review Federal Shutdown Contingency Plan as Presented (INFORMATIONAL)

This was informational. The Department of Aging has reported that they will be above to cover missing federal funds through the calendar year-end only.

Action Taken: None - Informational only

B. Nominations and Membership Committee (ACTION)

1. Proposed Slate of Officers (DISCUSSION)

Action Taken: Confirmed November 11th Executive Committee will still occur to discuss filling the presidency role and review next month's full board agenda. Board Members were urged to consider applying.

2. Proposed Reelection to Three Year Terms (DISCUSSION)

Action Taken: None taken, both Tonya Netjes and Jessica Osborne-Stepfnes will move forward with their reelections.

3. Ratify Executive Committee Approval (ACTION)

Action Taken: Approval to ratify Tory Starr as new Board Member with term ending 11/2027 as presented in Agenda Item 4.B.3. M/S/C Jensen/Aubrey/Unanimous

4. Two Del Norte positions remain unfilled (DISCUSSION)

Board Members discussed individuals who may be interested in participation or may know of qualified individuals who live in the Del Norte service area.

Action Taken: None - Discussion only. Members will reach out to people they know.

C. Resource Development Committee

1. Young at Heart Fundraiser Preliminary Report (DISCUSSION)

Just under \$6,000 was made on this event. A good first effort and those in attendance enjoyed themselves. More attendees and cakes are goals for the future.

Action Taken: Discussion only. A debrief would be advantageous to discuss what went well for future years continuing the fundraiser.

2. Fall request to go out in early November

The fall request for donations is slated to occur before the end of the year.

Action Taken: None - Informational only.

D. Advisory Council Report (INFORMATIONAL)

The next meeting is on **November 3, 2025 at 1:00 PM**

Action Taken: None - Informational only.

E. Executive & Strategic Planning Committee

1. Deferred to Closed Session

Ms. Jensen has notified the Board for the record that she will be recusing herself from the vote held during closed session.

V. DIRECTOR'S REPORT (INFORMATIONAL)

Action Taken: None - Informational only.

VI. NEW BUSINESS

No new business presented.

VII. BOARD and STAFF MEMBER COMMENTS

No comments presented

VIII. ADJOURNMENT 3:48 PM

IX. CLOSED SESSION CALL TO ORDER 3:48 PM

To Discuss Employee Review of Executive Director

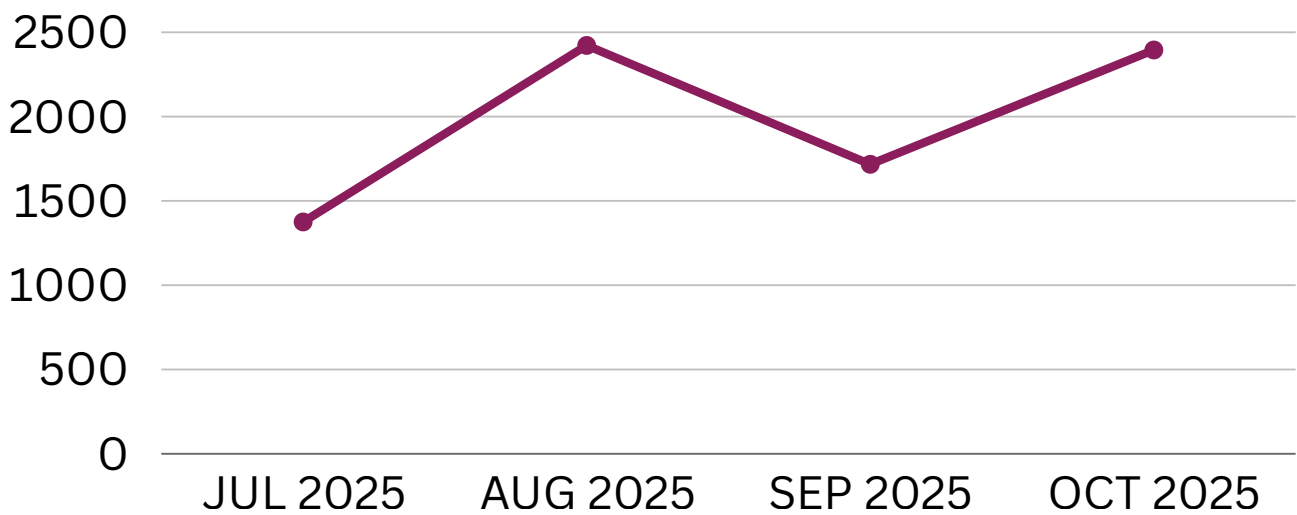
X. CLOSED SESSION ADJOURNMENT 3:58 PM

NEXT MEETING: MEETING NOVEMBER 18, 2:30 - 4:00 PM

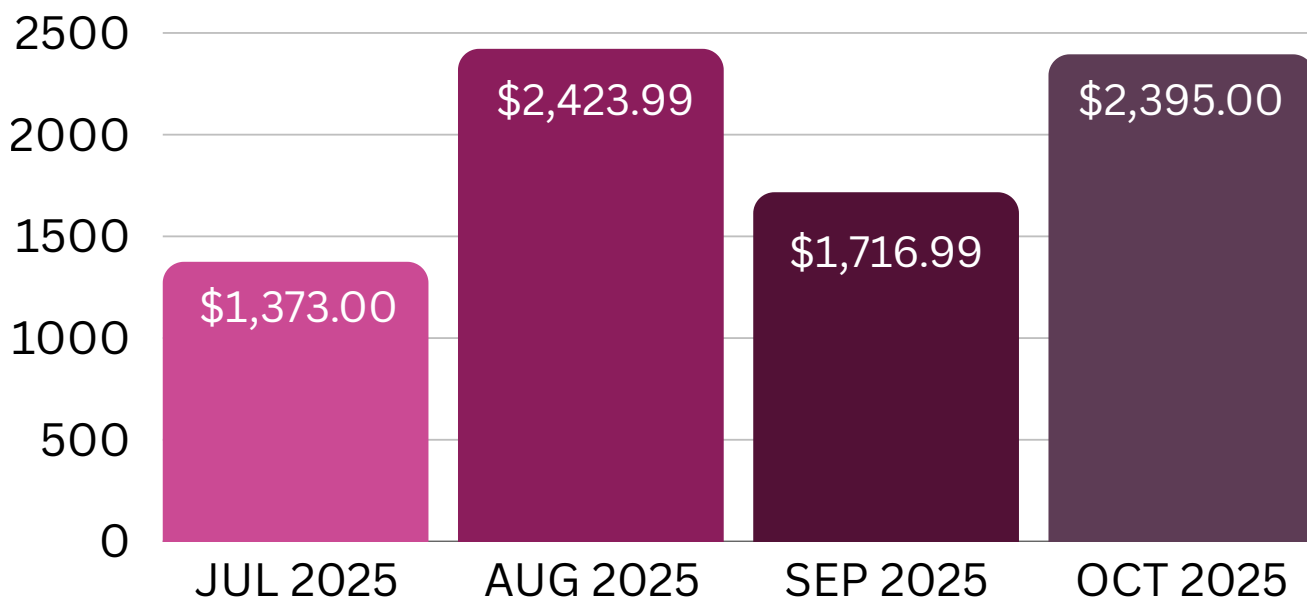
Fundraising Year-To-Date

July 01, 2025 - October 31, 2025 Donation Volume

\$7,908.98 *+507% vs previous period*



Year-To-Date Totals By Month



Fundraising accrual total is at \$7,908.98 as of October 31, 2025 and includes the Young At Heart fundraising totals. All YAH Funds are reflected in October total.

2024-25 ANNUAL REPORT STORY

Will H. Tift, Planner

The Unique Role of Senior Information & Assistance

Working draft; 10/20/2025

The Aging Network stands on the brink of an unprecedented surge in demand for home and community-based services as the firstborn members of the Baby Boom Generation approach their 80th birthdays. The number of requests for services will be far greater than anything we have experienced before, and there simply will not be enough resources for everyone. Moreover, rules for major entitlement programs like MediCal and CalFresh are changing in ways that are not yet clearly defined.

For these reasons, the Agency needs to do all it can now to “shore up” the front-line staff who are tasked with assisting the public and explaining their individual options – namely, Senior Information and Assistance (I&A) call agents. Senior I&A is the original point-of-entry program; it has been a “core” Older Americans Act service since 1973. Today, AAA4’s Senior I&A funds supplement larger 211 programs in Nevada, Sacramento, Sutter, Yolo and Yuba counties. Seniors First is the last “traditional,” standalone I&A provider in our region; it coexists with 211 Placer.

Historically, AAA4 Staff have played a relatively minor role in helping our Funded Partners seek fiscal sustainability, and during that time, some programs have flourished while others have struggled. Categorically, Senior I&A providers seem to have had the hardest time in the fundraising space. Phone calls don’t “pull on the heartstrings” of donors in the same way Home-Delivered Meals do. In addition, some folks wrongly believe unbiased information is free and readily available to anyone who seeks it out, so why pay for it?

Part of AAA4’s new strengths-based approach includes “actively helping our Funded Partners achieve fiscal sustainability” (*quote from 2021-22 Annual Report*). To that end, meetings were recently held to get a sense of each provider’s current plans around maintaining and/or expanding revenue streams to support Senior I&A (either as a standalone service or as an augmentation to 211). Those discussions resulted in three common goals:

1. Prospective funders are unlikely to invest in I&A services if they do not recognize their value to the community; therefore, the foundational goal is to raise the profile of the importance of Senior I&A services throughout PSA 4 and, perhaps, statewide.

2. AAA4 cannot expect others to step up if we are not doing so ourselves. The second goal is to work toward increasing baseline Older Americans Act funding for Senior I&A in the next RFP cycle (2029-33).
3. Lastly, AAA4 Staff plan to contact regional and statewide grantors who may be willing to support Senior I&A over the long term – not just to support I&A applicants but to encourage the incorporation of I&A services into new grant opportunities going forward.

As Baby Boomers approach their elder years, it is imperative that the Aging Network's primary point-of-entry hold strong. Too few families would be able to successfully navigate California's maze of Long-Term Services and Supports without it. And conversely, that larger collection of supporting social service agencies, medical providers, housing providers, attorneys, bankers and care managers would not be able to fill the gap if Senior I&A programs were allowed to falter.

PSA 13 AAA – Senior Citizens Council, Clay Kempf, Executive Director

California recently ranked 46th out of our 50 states in access to information for older residents. California Department of Aging is rightfully trying to address this low score and improve Senior Information & Assistance Services (I&A) statewide. However, this low score is exactly what the state has planned for and created, and should come as no surprise.

Twenty years ago, prior to the oft-forgotten Great Recession, California allocated a mere \$25 million per year to Area Agencies on Aging (AAAs) to provide things like Information & Assistance to older residents. That allocation would be over \$55 million today if it were adjusted for inflation. The funding, under Title IIIB of the Older Americans Act, not only provided I&A, but other forms of Supportive Services, such as legal assistance, transportation, peer counseling, etc.

Today, California contributes zero dollars to these efforts. ZERO.

Should anyone be surprised that California has fallen so low nationally after removing all the state funds for these services?

Instead of arguments calling for AAAs to "improve their performance" (often involving additional reporting requirements, more training, more sophisticated reporting systems & technical tools), I would encourage the California situation to be used as a case study of what occurs when key programs are de-funded. Ideally, the information gathered and shared could serve as a vehicle to address the real problem of an inadequately resourced service that is critical to the health and well-being of older adults, of people with disabilities, and their family members. The impact extends to caretakers, both paid and unpaid, that struggle to find services to help.

Local and private funding has been sought to fill the gap left by the 2008 cuts to these critical services, and while they've been extremely helpful, they fall far short of reaching \$55 million - especially during a time period in which the population and demand for services has nearly doubled. And let's face it, "information and assistance" isn't the sexiest service category for a funder. In the battle for shrinking funds, I&A rarely succeeds when it has to compete with food, with housing, with transportation, with intergenerational activities, or half a dozen or more equally worthy needs.

Change and improvement is unquestionably needed in California's delivery of Information & Assistance to older adults and people with disabilities. But let's embrace the real issue here. We cannot simultaneously defund critical services and double the quantity and quality of those services.

Investing resources (yes, that means \$\$) MUST be at the heart of any effort to improve I&A.

Otherwise, we're jousting at windmills and expecting imaginary unicorns to magically transport us to a Shangri-La that doesn't exist.



November 12, 2025

California Public Utilities Commission
Public Advisor's Office
505 Van Ness Avenue
San Francisco, CA 94102

(The Chair of the CPUC, the individual Commissioners and the Public Advisors' Office will all receive copies of this letter.)

RE: Urgent Request for CPUC to Reconsider Disallowance of the Disability Disaster Access and Resources (DDAR) Program

Dear Commissioners and Members of the Public Advisor's Office:

The undersigned organizations, representing California's disability, aging, and community-based service networks, respectfully urge the California Public Utilities Commission (CPUC) to reconsider the portion of its *Decision on the Test Year 2025 General Rate Case for Southern California Edison Company* (pages 433–434) that disallowed funding for the Disability Disaster Access and Resources (DDAR) Program.

The DDAR Program, developed through a partnership between California Foundation for Independent Living Centers (CFILC), Pacific Gas & Electric (PGE), Southern California Edison (SCE) and California Department of Developmental Services is not a duplicative service. It is a disability-led,

life-saving emergency preparedness, response and recovery network that fills a critical gap between utility programs and the real-world needs of Californians with disabilities and Access and Functional Needs (AFN).

Through a statewide network of Independent Living Centers (ILCs), DDAR ensures that individuals with disabilities receive both immediate emergency support and access to the full range of Independent Living services that help them remain safe, independent, and connected year-round. Many consumers first discover their local ILC through DDAR outreach and find ongoing assistance that improves their overall quality of life.

DDAR provides:

- Personalized emergency and evacuation planning;
- Assistance enrolling in the Medical Baseline program;
- Year-round preparedness education and community outreach to reduce life-threatening risk;
- In-event wellness checks, battery delivery, relocation assistance, and connection to shelter or hotel accommodations; and
- Referrals and access to the suite of free Independent Living services, including assistive technology, peer support, advocacy, and benefits coordination.

Since 2023, the PG&E and SCE DDAR network has:

- Responded to 958 PSPS activations;
- Conducted 35,620 in-event wellness checks;
- Reached 524,042 consumers for preparedness training and outreach;
- Delivered 2,047 backup batteries; and
- Provided 1,607 hotel stays, emergency transportation services and meal support to consumers dependent on powered medical devices.

These services are disability-specific, locally operated, and culturally competent, none of which are replicated through 211 or general battery programs. In fact, in many counties, 211 collaborates closely with DDAR Centers, referring power-dependent callers who need individualized planning, equipment, or relocation support. This partnership underscores

that DDAR complements and strengthens existing community systems rather than duplicating them. DDAR staff are trained advocates with lived experience of disability who provide one-on-one support that ensures survival, not just outreach.

The decision to eliminate funding despite DDAR Centers' active role supporting consumers during recent PSPS events is both contradictory and dangerous. As California is in the middle of another peak PSPS and wildfire season, less than one year after the Los Angeles County fires and widespread Inland Empire power shutoffs, terminating this program places thousands of high-risk residents at immediate risk.

CFILC and PG&E continue to work collaboratively to refine and strengthen the DDAR program. PG&E has acknowledged the program's value and is partnering with CFILC to maintain in-event coordination and develop a referral process for battery delivery to power-dependent consumers. This joint effort demonstrates how Investor-Owned Utilities (IOUs) can partner equitably to keep Californians with disabilities and others with Access and Functional Needs (AFN) safe.

Therefore, we respectfully request that the CPUC:

1. Reopen or revisit the section of the 2025 General Rate Case decision addressing DDAR;
2. Direct SCE to continue DDAR funding at least through 2027, which was previously committed; and
3. Engage directly with the disability community and Independent Living Network before finalizing any future programmatic changes that affect AFN consumers.

This is not about duplicating services; it is about preventing loss of life during power shutoffs. The DDAR model represents a best practice in inclusive emergency management and demonstrates how utilities can equitably and effectively serve all Californians.

Thank you for your attention to this urgent matter and for your ongoing commitment to safety, equity, and access for Californians with disabilities and Access & Functional Needs.

Sincerely,

M. Lisa Hayes
Executive Director
California Foundation for Independent Living Centers
3900 Lennane Drive, Suite 100
Sacramento, CA 95834

On behalf of the undersigned organizations:

FY 26-27 Request for Proposal
Estimated Baseline Allocations

RFP	OAA Funding Title/Source	FY 25-26 Actual Baseline Allocations and Proposed FY 26-27 Baseline Allocations (no change)	
		Allocation	SUPs
Del Norte Older Adult Nutrition Programs	IIC-1 Congregate	\$ 61,034	6,495 Meals 174 Nutrition Education Participants
	State	\$ 23,207	
	NSIP	\$ -	
	Nutrition Education	\$ 200	
	DNSC C-1 total:	\$ 84,441	
	IIC-2 Home Delivered Meals	\$ 38,669	13,683 Meals 233 Nutrition Education Participants
	State	\$ 89,344	
	NSIP	\$ -	
	Nutrition Education	\$ 200	
	Total:	\$ 128,213	
Humboldt County Older Adult Nutrition Programs	IIC-1 Congregate	\$ 190,347	47,587 Meals 471 Nutrition Education Participants
	State	\$ 72,218	
	NSIP	\$ -	
	Nutrition Education	\$ 200	
	HSRC C-1 total:	\$ 262,765	
	IIC-2 Home Delivered Meals	\$ 132,537	48,650 Meals 422 Nutrition Education Participants
	State	\$ 305,113	
	Nutrition Education	\$ 200	
	NSIP	\$ -	
	Total:	\$ 437,850	
Legal Assistance (Non-Competitive)	Title IIIB Legal Assistance	\$ 40,000	1,333 Hours
Family Caregiver Support Program	Title IIIE Family Caregiver Support Program	\$89,891	<u>Caregiver Assessment:</u> 600 Hours <u>Caregiver Counseling:</u> 600 Hours <u>Respite:</u> 1,309 Hours

FY 25-26 One-Time-Only and NSIP Funding
Proposed Contract Amendments
Board of Directors 11.18.2025

OAA Funding Title/Source	25-26 Baseline Allocations & SUPs	CDA Amendment #1 & 2 One-Time-Only & NSIP Funding	Difference: Increase or Decrease
IIC-1 Congregate	\$ 61,034	\$ 62,668	\$ 1,634
State	\$ 23,207	\$ 23,118	\$ (89)
NSIP	\$ -	\$ 7,884	\$ 7,884
Nutrition Education	\$ 200	\$ 200	\$ -
DNSC C-1 total:	\$ 84,441	\$ 93,870	\$ 9,429
C-1 Meals	6,495	10,408	3,913
IIC-2 Home Delivered Meals	\$ 38,669	\$ 39,541	\$ 872
State	\$ 89,344	\$ 89,271	\$ (73)
NSIP	\$ -	\$ 16,917	16917
Nutrition Education	\$ 200	\$ 200	\$ -
DNS C-2 total:	\$ 128,213	\$ 145,929	\$ 17,716
C-2 Meals	13,683	16,192	2,509
IIC-1 Congregate	\$ 190,347	\$ 196,436	\$ 6,089
State	\$ 72,218	\$ 72,307	\$ 89
NSIP	\$ -	\$ 18,522	\$ 18,522
Nutrition Education	\$ 200	\$ 200	\$ -
HSRC C-1 total:	\$ 262,765	\$ 287,465	\$ 24,700
C-1 Meals	21,485	31,918	10,433
IIC-2 Home Delivered Meals	\$ 132,537	\$ 135,661	\$ 3,124
State	\$ 305,113	\$ 305,186	\$ 73
NSIP	\$ -	\$ 32,482	\$ 32,482
Nutrition Education	\$ 200	\$ 200	\$ -
HSRC C-2 total:	\$ 437,850	\$ 473,529	\$ 35,679
C-2 Meals	48,650	52,592	3,942

AREA PLAN BUDGET DISPLAY

Fiscal Year 2025-26 (Federal Fiscal Years 2025 & 2026)
Area 1 Agency on Aging
12 months (July 1, 2025 - June 30, 2026)
Page 1 of 1

Program	Fund Type	Project Number	Baseline	Adjustments	Transfers	OTO	Updated Total	Net Change
Supportive Services	Federal Title IIIB	3BSL	181,077	0	0	7,191	188,268	7,191
Ombudsman	Federal Title IIIB	3BOL	21,009	0	0	186	21,195	186
Ombudsman	Federal Title VIIa	7OFL	36,957	0	0	491	37,448	491
Ombudsman	General Fund IIIB	B1GL	58,633	0	0	0	58,633	0
Ombudsman	General Fund IIIB - Augmentation	B1GL	28,185	0	0	0	28,185	0
Ombudsman	Public Health L & C Program Fund	LCPF	2,168	0	0	0	2,168	0
Ombudsman	State Health Facilities Citation Penalties Account	SDFL	4,680	12,834	0	0	17,514	0
Ombudsman	General Fund	SNFL	10,298	0	0	0	10,298	0
Ombudsman	Total Ombudsman		161,930	12,834	0	677	175,441	677
Congregate Nutrition	Federal Title IIIC1	3C1L	251,781	0	0	7,723	259,504	7,723
Congregate Nutrition	General Fund C1	C1GL	19,261	0	0	0	19,261	0
Congregate Nutrition	General Fund C1 - Augmentation	C1GL	76,164	0	0	0	76,164	0
Congregate Nutrition	NSIP C1	NC1L	0	26,406	0	0	26,406	0
Congregate Nutrition	Total Congregate Nutrition		347,206	26,406	0	7,723	381,335	7,723
Home-Delivered Meals	Federal Title IIIC2	3C2L	171,606	0	0	3,996	175,602	3,996
Home-Delivered Meals	General Fund C2	C2GL	59,611	0	0	0	59,611	0
Home-Delivered Meals	General Fund C2 - Augmentation	C2GL	334,846	0	0	0	334,846	0
Home-Delivered Meals	NSIP C2	NC2L	0	49,399	0	0	49,399	0
Home-Delivered Meals	Total Home Delivered Meals		566,063	49,399	0	3,996	619,458	3,996
Disease Prevention	Federal Title IIID	3DFL	13,856	0	0	2,891	16,747	2,891
Family Caregiver	Federal Title IIIE	3EFL	88,078	0	0	4,080	92,158	4,080
Elder Abuse Prevention	Federal Title VII	7EFL	2,469	0	0	118	2,587	118
Administration	Administration	APAD	109,492	0	0	0	109,492	0
Administration- Informational	Federal Title IIIB	APAD	29,540	0	0	0	29,540	0
Administration- Informational	Federal Title IIIC1	APAD	39,367	0	0	0	39,367	0
Administration- Informational	Federal Title IIIC2	APAD	26,832	0	0	0	26,832	0
Administration- Informational	Federal Title IIIE	APAD	13,753	0	0	0	13,753	0
Administration	General Fund Baseline Administration	APGA	100,000	0	0	0	100,000	0
Funding Summary	Total Federal Funds		876,325	75,805	0	26,676	978,806	26,676
Funding Summary	Total General Fund		686,998	0	0	0	686,998	0
Funding Summary	Total Public Health L & C Program Fund		2,168	0	0	0	2,168	0
Funding Summary	Total State Health Facilities Citation Penalties Account		4,680	12,834	0	0	17,514	0
All Funds	Grand Total - All Funds		1,570,171	88,639	0	26,676	1,685,486	26,676

Maximum amount available for July-September (Federal Funds Only)

Program	Administration	TOTAL
Title IIIB	38,026	6,203
Title IIIB Ombudsman	4,412	0
Title III C1	62,945	9,842
Title III C2	37,753	5,903
NSIP C1	6,602	0
NSIP C2	12,350	0
Title IIID	3,325	0
Title IIIE	20,258	3,163
Title VII Ombudsman	8,500	0
Title VII Elder Abuse Preventi	593	0

State General Fund available for transfer between C1 and C2 General Fund

Maximum amount allowed to be transferred from General Fund C1 to General Fund C2	78,049
Maximum amount allowed to be transferred from General Fund C2 to General Fund C1	376,276

The maximum amount allowed to be expended for NSIP C1 through April 2026 is:	21,455
The maximum amount allowed to be expended for NSIP C2 through April 2026 is:	40,137
The minimum General Fund to be expended for State Match in Title III is:	35,557

CFDA NUMBER	Year	Award #	Award Name
93.041	2025	2501CAOAEA-00	Older American Act Title VII- Elder Abuse Prevention
93.042	2025	2501CAOAOA-00	Older American Act Title VII- Ombudsman
93.043	2025	2501CAOAPH-00	Older American Act Title III- Preventive Health
93.044	2025	2501CAOASS-00	Older American Act Title III- Supportive Services
93.045	2025	2501CAOACM-00	Older American Act Title III- Congregate Meals
93.045	2025	2501CAOAH-00	Older American Act Title III- Home-Delivered Meals
93.052	2025	2501CAOAF-00	Older American Act Title III- Family Caregivers
93.053	2025	2501CAOANS-00	Older American Act Nutrition Services Incentive Program

State Funds must be expended by 6/30/26 and final expenditures reported in closeout by 7/31/26.
Federal Funds must be reported in closeout by 7/31/26. Once closeouts are processed, CDA will determine the amount that can be carried over into next year's Funding Revision.
Requests for transfers must be submitted via the Area Plan budget form. Final transfers are due to CDA by 1/15/26.
The minimum General Fund State Match does not take into account other program income that may increase that amount of minimum match required.
The expenditure period for the GF Augmentation funding has been extended to June 30, 2027. CDA will issue remaining allocations following the AP-2526 closeout.

**AREA 1 AGENCY ON AGING
SALARY SCHEDULE**

Effective January 1, 2026

(Minimum wage is \$16.90 as of January 1, 2026, exempt \$38.63/hour, \$70,304/year)

Level		Position	Range			
1	Hourly	Executive Director	\$46.70	-- \$54.34		
	Exempt Annual		\$85,000	-- \$100,000		
2	Hourly	Director of Finance	\$43.96	-- \$50.00		
	Exempt Annual		\$80,000	-- \$95,000		
3	Hourly	Director of Agency Programs currently unfilled	\$38.91	-- \$48.00		
	Exempt Annual		\$70,824	-- \$85,824		
4	Hourly Exempt Annual	Ombudsman Manager	\$38.63	-- \$46.70		
		Social Services Manager				
		HICAP Manager			\$70,304	-- \$85,000
5	Hourly Non-Exempt Annual	Planner/Contract Manager	\$25.00	-- \$35.00		
		Volunteer Recruitment Manager currently unfilled	\$45,500	-- \$63,700		
		LTCOP Assistant Program Coordinator				
6	Hourly Non-Exempt Annual	Fiscal Analyst	\$22.00	\$32.00		
		Human Resource and Payroll Analyst				
		Fiscal and Metrics Analyst				
		Accounts Payable and Inventory Analyst			\$40,040	\$58,240
		Social Services Supervisor				
		Executive Assistant				
7	Hourly Non-Exempt Annual	Social Services Coordinator – Del Norte	\$21.00	-- \$31.00		
		Social Services Coordinator - Humboldt				
		HICAP Volunteer Coordinator			\$38,220	-- \$56,420
		Housing & Homeshare Coordinator				
8	Hourly Non-Exempt Annual	Information, Assistance & Transportation Specialist	\$20.00	-- \$30.00		
		HICAP Counselor				
		Aging-in-Place Specialist			\$36,400	\$54,600
		Ombudsman Program Specialist/Advocate				
9	Hourly Non-Exempt Annual	Receptionist	\$19.00	-- \$29.00		
		Office Assistant			\$34,580	\$52,780
		Interns, if paid				

Annual wages for hourly rates are based on a 35-hour week/1820 hours per year

Executive Director's Report –November 2025

Meetings with Staff, Board, Advisory Council, Volunteers

- Leadership, executive committee, board.
- Ongoing strategic discussions with other AAA directors, C4A, and management staff regarding federal funding and state funding.
- Madelyne Salmon resigned as Executive Assistant, 11.7.
- Claudette Lemon and Gail Kenny both gave notice, effective 12.31.25. Posted the Director of Finance Position.
- Attended A1AA Advisory Council to update them on SB1249, federal shutdown, strategic planning process (11.3)

Program Development and Management

- ADRC – TCIL hired the second ADRC Coordinator, 11.10.25. Attended NCADRC Advisory Council (10.24) Twice monthly meetings with the steering committee.
- I attended another CDA CA2030, SB1249 webinar to stay up to date with plans. (10.29)
- Every other week meetings with Sarah Kerr, strategic planning consultant. She is currently speaking to staff, board members, and advisory council members.
- Staff working on activities related to ending the CalFresh Healthy Living contract. The Older Californians Act Modernization funding for our Aging in Place Home Modification activities ends 3.31.25. Staff working on spend down and transition plans.
- The CalTrans 5310 program audit. For the first time, we received guidance to improve our application by shifting the category in which we apply. Receiving approval to continue to spend current grant past its deadline through 6.30.26.
- Continuing Aging and Disability Guide distribution.

Budget, Grant, and Fundraising Work

- Received a \$15,000 grant to support the agency's strategic planning work.
- Received one time only funding notice and began work to finalize Area Plan Budget Rev. 1.
- Leadership conversations about spending priorities if shut down continues past December.
- Attended webinar re national grant through USAging for addressing social isolation (10.31)
- Started work on a HAF grant application to help mitigate reductions in VDP CalTrans grant.
- Received \$10,000 grant from ATT through Senior Planet to offer tech classes through August 2026.

Community Meetings, Conversations, and Collaborations

- C4A board meeting (10.23), attended C4A annual conference (11.4-11.7) C4A Executive Committee (11.13)
- Met with the director of the local Housing Authority regarding A1AA services at a future senior housing site. (11.10)
- The Homeshare program hosted another successful quarterly information session.
- Staff attended outreach events: Elder Luncheon at Bear River Rancheria and Growing Community: Rraninou'waduk the Center at McKinleyville (both on 10.25)